

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, SEPTEMBER 5, 2017**

**1:00 PM**

**1. CALL TO ORDER.**

**2. PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE.**

*\*\*\*Years of Service Recognition  
Retirement of Chief Deputy Randy Coe  
from the Sheriff's Department\*\*\**

**3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**

**4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, AUGUST 1, 2017.**

**5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 16 IN THE AMOUNT OF \$677,121.06 AND PAYROLL NO. 17 IN THE AMOUNT OF \$667,496.13.**

**6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$6,694,753.36 FROM JULY 29, 2017 TO AUGUST 25, 2017.**

**7. ANNOUNCEMENTS:**

- A. The next regular Public Meeting will be held on Tuesday, October 3, 2017 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
- B. A Work Session will be held on Tuesday, September 19, 2017 beginning at 10:00 A.M. in the Commissioners' Conference Room.*

**8. CORRESPONDENCE:**

- A. Letter of Support from the Northumberland County Board of Commissioners to Ed Christiano, Executive Director of the Housing Authority of Northumberland County for the development of 36 elderly units in Coal Township, PA.*
- B. 9-1-1 Funding 2016 Combined Report Review Summary for Northumberland County, on behalf of the Pennsylvania Emergency Management Agency.*
- C. Independent Auditor's Report for the Clerk of Court of Common Pleas and Adult Probation and Parole Department/Prothonotary, for the period of January 1, 2014 to December 31, 2015, on behalf of the Commonwealth of Pennsylvania, Department of the Auditor General.*

**9. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JULY 2017, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

**10. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 16.**

**11. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**

- A. Coal Royalty Report: Two operators reported collections of \$2,688.40 for the month of June 2017.*
- B. Tax Claims Bureau reported a total of \$845,873.53 collected in taxes for the period of July 31, 2017 through September 1, 2017.*

*C. Monthly Fiscal Status Reports for July 2017, as submitted by the Weatherization Department:*

- 1. The Department of Energy (DOE) Report.*
- 2. LIHEAP Cumulative Report.*
- 3. LIHEAP Standard Report.*

**12. RECOGNIZE THE CONTROLLER FOR THE REQUEST FOR PROPOSALS FOR HVAC SUB-CONTRACTOR'S FOR WEATHERIZATION THAT WERE OPENED ON THURSDAY, AUGUST 31, 2017 AT 10:30 A.M. IN THE ADMINISTRATION CENTER.**

**13. A MOTION IS NEEDED TO AWARD THE REQUEST FOR PROPOSALS FOR HVAC SUB-CONTRACTOR TO LTS PLUMBING AND HEATING, INC. FOR FURNACE CLEANING AND REPAIRS, FOR LIHEAP CRISIS, LIHEAP STANDARD AND DOE FUNDING, AS RECOMMENDED BY THE WEATHERIZATION DEPARTMENT.**

**14. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REFERENDUM QUESTION ON THE BALLOT FOR THE NEXT MUNICIPAL ELECTION, ON BEHALF OF THE BOARD OF ELECTIONS:**

- A. Should the Township of Jordan Board of Supervisors return to the three-member Board of Supervisors rather than the current five-member Board of Supervisors?*

**15. A MOTION IS NEEDED TO RATIFY THE COMMISSIONERS' SIGNATURES ON THE BANK CARDS FOR ESTABLISHING A NEW ACCOUNT, AT A HIGHER INTEREST RETURN, FOR THE 2017 CAPITAL PROJECTS, AS SUBMITTED BY THE TREASURER.**

**16. A MOTION IS NEEDED TO APPROVE THE NORTHUMBERLAND COUNTY TAX CLAIM BUREAU'S LIST OF NEW PROPERTIES IN THE REPOSITORY FOR UNSOLD PROPERTIES, AND TO APPROVE THE SALE OF SAID PROPERTIES, FOR THE HIGHEST AMOUNT OFFERED.**

**17. A MOTION IS NEEDED TO APPOINT MR. TODD LAUDENSLAGER TO THE NORTHUMBERLAND COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY, TO FILL THE UNEXPIRED TERM OF MR. BRUCE SMITH, FOR A TERM ENDING DECEMBER 31, 2018.**

- 18. A MOTION IS NEEDED AUTHORIZING THE SIGNATURE OF THE CHIEF CLERK ON NOTICES OF A CLASS ACTION SETTLEMENT, WHICH WERE RECEIVED BY THE COUNTY OF NORTHUMBERLAND AND THE NORTHUMBERLAND COUNTY PRISON IN THE MATTER OF JWD AUTOMOTIVE, INC. ET. AL V. DJM ADVISORY GROUP, LLC ET. AL, CV-2:15-CV-00793 IN THE UNITED STATES DISTRICT COURT FOR THE MIDDLE DISTRICT OF FLORIDA.**
- 19. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR THE FOLLOWING:**
- A. The Northumberland County Area Agency on Aging will hold a Public Hearing on the 2017-2018 Budget Proposal on Thursday, September 28, 2017 at 9:00 A.M. at the Northumberland County Area Agency on Aging Office Complex, 322 North Second Street, Sunbury, PA 17801.*
- B. The Assessment Appeal Hearings to be held on Thursday, October 5, 2017 from 9 a.m. to 4 p.m. and Friday, October 6, 2017 from 9 a.m. to 11:30 a.m. in the Commissioners' Public Meeting Room, located at 399 Stadium Drive, Sunbury, PA, as requested by Brenda Shaw, Director of Real Estate Assessment and Tax Claims.*
- 20. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO SIGN AND AUTHORIZE CHANGE ORDERS ON THE NORTHUMBERLAND COUNTY PRISON PROJECT, IN AN AMOUNT NOT TO EXCEED \$10,000, FOR ANY INDIVIDUAL CHANGE ORDERS, SUBJECT TO RATIFICATION AT A FUTURE MEETING.**
- 21. A MOTION IS NEEDED TO APPROVE THE FOLLOWING THE HONORARY LETTER, CONDOLENCE LETTER, PROCLAMATION, CERTIFICATE, CITATION AND AWARDS:**
- A. Anniversary:**
- 1. Mr. and Mrs. Jeffrey Showers, West Milton – 50<sup>th</sup> Wedding Anniversary*
  - 2. Mr. and Mrs. Andrew Murphy, Coal Township – 50 Wedding Anniversary*
- B. Condolence:**
- 1. Mr. Samuel Rumberger, III and Family – Coal Township*
- C. Proclamation:**
- 1. 2017 Shikellamy High School Key Club – First Place in Non-Traditional Scrapbook Contest*

**D. Years of Service Certificate:**

*1. Chief Deputy Randy Coe – Retirement from Sheriff's Department*

**E. Citation:**

*1. Dennis Robinson – Retirement from SEDA-Council of Governments*

**F. Eagle Scout Awards:**

*1. Jordan Heckman – Troop 333 – Zion Lutheran Church, Sunbury, PA*

*2. Derek A. Young – Troop 333 – Zion Lutheran Church, Sunbury, PA*

**22. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. Adult Probation:**

(2) Sept. 18 – 20

- PA County Adult Chief's Conf., State College, PA

**B. Assessment:**

(2) Sept. 26 - 27

- SECAAP Seminar, Telford, PA

**C. District Attorney:**

(1) Sept. 26 – 28

- Trial Advocacy Workshop, State College, PA

**D. Planning:**

(1) Sept. 17 – 20

- International Economic Conf., Toronto, CAN

(1) Sept. 24 - 26

- PA Greenways/Trails Summit, Reading, PA

(1) Sept. 26 – 28

- Northeast Rail Shippers Conf., Pittsburgh, PA

(1) Oct. 6 – 12

- Industrial Management Forum, Richmond, VA

(1) Oct. 17 – 19

- 2017 Appalachian Summit, Pittsburgh, PA

(1) Oct. 22 – 25

- PA Economic Developers Conf., Allentown, PA

**E. Public Safety:**

(2) Sept. 25 – 28

- APCO Communication Course, Goshen, NY

(3) Sept. 30 – Oct. 4

- Emergency Preparedness Summit, Hershey, PA

**D. Veteran's Affairs:**

(2) Oct. 18 – 19

- Compeers Corps Conference, Harrisburg, PA

**23. SOLICITOR'S REPORT:**

- A. MOTION TO ADOPT *Ordinance O-04-17 (Ordinance of the Board of Commissioners of Northumberland County regarding the imposition of a \$15.00 increase in the fees charged by the Recorder of Deeds for recording deeds and mortgages to fund the Northumberland County Blight Demolition Fund Program).***

- B. MOTION TO ADOPT Resolution R#81-17 (Grant Agreement between the Board of Commissioners, on behalf of the Department of Public Safety and Pennsylvania Emergency Management Agency and East Central Pennsylvania Counter Terrorism Task Force for the U.S. Department of Homeland Security for FFY 2017 State Homeland Security Grant Program).**
- C. MOTION TO ADOPT Resolution R#82-17 (Agreement between the Commissioners of Northumberland County and the Housing Authority of Northumberland County (HANC) to establish a fund to demolish blighted properties).**
- D. MOTION TO ADOPT Resolution R#83-17 (Lease Agreement between the Northumberland County Commissioners, and Central Susquehanna Intermediate Unit (CSIU) for office space (Room 305) at the Northumberland County Career and Arts Center, located on 2 East Arch Street, Shamokin).**
- E. MOTION TO ADOPT Resolution R#84-17 (Resolution for authorization for the Chairman to sign all forms for the FFY 2017 Community Development Block Grant Program Application).**
- F. MOTION TO ADOPT Resolution R#85-17 (Service Agreement between the Commissioners of Northumberland County, and PenTeleData for the internet connection for County Offices, located at the Northumberland County South Campus).**
- G. MOTION TO ADOPT Resolution R#86-17 (Lease Agreement between the Northumberland County Commissioners, on behalf of the 911 Center, and Constable Harold Showers for the leasing of a digital radio transmitter/receiver for emergency communications). (Ratification).**
- H. MOTION TO ADOPT Resolution R#87-17 (Lease Agreement between the Northumberland County Commissioners, on behalf of the 911 Center, and Constable Lawrence Rompallo for the leasing of a digital radio transmitter/receiver for emergency communications). (Ratification).**
- I. MOTION TO ADOPT Resolution R#88-17 (Amendment 1 to the Subgrantee Agreement with Ralpho Township for the PA Department of Community and Economic Development FFY 2013 Community Development Block Grant Program).**

**J. MOTION TO ADOPT Resolution R#89-17 (Commissioners – Budget Amendment as listed):**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
044-17	Weatherization	\$97,134	-\$97,134	0	+\$96,906

**K. MOTION TO ADOPT Resolution R#90-17 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):**

1. *Ratify: Northumberland County Children and Youth Social Services Programs Certification Statement (7/1/16-6/30/17).*
2. *Ratify: CWEL Agreement between Northumberland County Children and Youth Services and Jaron Michael Ayers and University of Pittsburgh.*
3. *Lancaster County Youth Intervention Center Service Agreement between Lancaster County and Northumberland County Juvenile Court Services.*
4. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Youth Services Agency.*
5. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Psychological Services Clinic.*
6. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Darlene Garcia-Johnson, MA, MS, BSW.*
7. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Drug and Alcohol Rehabilitation Services.*
8. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Glenn Mills School.*
9. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A) and Psychological Services.*
10. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A) and Crossroads Counseling, Inc.*
11. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A) and Eagleville Hospital.*

- 12. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Area Services Inc. (Emergency Transportation).*
- 13. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and York County Transportation Authority (Rabbittransit FY 16-17).*
- 14. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and William Stillman (ID Consultant).*
- 15. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Keystone Service Systems Inc. (Non-waiver).*
- 16. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Darlene Garcia-Johnson (Interpreter).*
- 17. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Suncom Industries, Inc. (Vocational Non-waiver Services).*
- 18. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Melissa Bohner (E.I. Services).*
- 19. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Christine Puccio and Anthony Puccio (E.I. Services).*
- 20. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Martha Lloyd Community Services, Inc. (Residential Facility).*
- 21. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Community Health Services (RN Services).*
- 22. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Delbo Associates, Inc.*



23. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Danville Child Development Center (E.I. Services).*
24. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Paul Gola (E.I. Services).*
25. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Pamela Miller (E.I. Services).*
26. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Kenneth R. Carroll, Ph.D.*
27. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and York County Transportation Authority (Rabbittransit ID).*
28. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Service Access and Management, Inc. (Management Consultant Services).*
29. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Parent to Parent Connections, Inc.*
30. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Cornell Abraxas Group, Inc.*
31. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Perseus House, Inc.*
32. *Purchase of Service Agreement between Northumberland County Children and Youth Services and the Child Advocacy Center of the Central Susquehanna Valley.*
33. *Purchase of Service Agreement between Northumberland County Children and Youth Services and NHS Pennsylvania.*
34. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Kids Peace Nation Centers, Inc.*
35. *Ratify: Northumberland County Children and Youth Services Fiscal Year 2018-2019 Needs-Based Plan & Budget.*

*The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of Contract #2. Jaron Michael Ayers is currently an employee of Northumberland County.*

**24. OLD BUSINESS.**

**25. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**26. MOTION TO ADJOURN.**