

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, JULY 11, 2017

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**

*****PRESENTATION***
OF
2016 - 2017
SCHOLAR ATHLETE AWARDS
BY**

*****NORTHUMBERLAND COUNTY RECREATION COMMISSION*****

- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, JUNE 6, 2017 AND THE SPECIAL PUBLIC MEETING HELD ON THURSDAY, JUNE 15, 2017.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 12 IN THE AMOUNT OF \$686,075.46 AND PAYROLL NO. 13 IN THE AMOUNT OF \$668,081.27.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,485,195.55 FROM JUNE 3, 2017 TO JULY 7, 2017.**

7. ANNOUNCEMENTS:

- A. A Special Public Meeting, for the purpose of Enacting a Debt Ordinance, will be held on Friday, July 14, 2017 at 9:00 A.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury. The next regular Public Meeting will be held on Tuesday, August 1, 2017 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
- B. A Work Session will be held on Tuesday, July 25, 2017 beginning at 10:00 A.M. in the Commissioners' Conference Room.*

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF MAY 2017, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 19.

10. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

- A. Coal Royalty Report: Two operators reported collections of \$2,688.70 for the month of May, 2017.*
- B. Tax Claims Bureau reported a total of \$680,211.88 collected in taxes for the period of June 2, 2017 through July 7, 2017.*
- C. Monthly Fiscal Status Reports for May, 2017, as submitted by the Weatherization Department:*
- 1. The Department of Energy (DOE) Report.*
 - 2. The Low Income Home Energy Assistance Program (LIHEAP) Standard Report.*
 - 3. The LIHEAP Cumulative Report.*

11. A MOTION IS NEEDED TO AUTHORIZE THE DONATION OF GYMNASIUM EQUIPMENT, LOCATED IN THE BUILDING BEING RENOVATED FOR THE NEW NORTHUMBERLAND COUNTY PRISON LOCATED ON THE FORMER NORTHWESTERN PROPERTY, TO THE TOWNSHIP OF COAL.

- 12. A MOTION IS NEEDED TO GIVE THE NON-BARGAINING EMPLOYEES A RAISE OF \$.40 PER HOUR, RETROACTIVE TO THE FIRST PAY PERIOD OF 2017.**

- 13. A MOTION IS NEEDED TO APPROVE THE PURCHASE OF A COPYSTAR CS-5052ci COLOR COPIER, AT A COST OF \$9,495.00, FROM CSP OFFICE EQUIPMENT, ON BEHALF OF THE BH/IDS DEPARTMENT.**

- 14. A MOTION IS NEEDED TO APPROVE THE PURCHASE OF A COPYSTAR CS-3011i MFP COPIER, AT A COST OF \$3,195.00, FROM CSP OFFICE EQUIPMENT, ON BEHALF OF THE CHILDREN AND YOUTH DEPARTMENT. (*Ratification*)**

- 15. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE BID OPENING HELD ON TUESDAY, JUNE 21, 2017 IN THE PUBLIC MEETING ROOM, FOR ‘CONDUCTING QUALITY CONTROL INSPECTIONS FFY 2017 – 2018’, ON BEHALF OF THE WEATHERIZATION DEPARTMENT.**

- 16. A MOTION IS NEEDED TO AWARD THE BID FOR ‘CONDUCTING QUALITY CONTROL INSPECTIONS FFY 2017 – 2018’ TO CMC ENERGY SERVICES, INC. AT AN INITIAL QCI INSPECTION COST OF \$535.00; FOLLOW-UP INSPECTION COST OF \$310.00; HOURLY RATE FOR MEETINGS REQUESTED \$75.00 AND TRAVEL COSTS \$200.00 PER DAY, AS RECOMMENDED BY WEATHERIZATION COORDINATOR DWAYNE SCICCHITANO.**

- 17. A MOTION IS NEEDED TO APPROVE AN ADDENDUM TO A LETTER OF ENGAGEMENT WITH BOYER & RITTER LLC, FOR AN AUDIT IN THE PROTHONOTARY’S OFFICE, TO EXPAND AN EVALUATION PERIOD AND UPDATE ESTIMATED BILLINGS, ON BEHALF OF THE NORTHUMBERLAND COUNTY BOARD OF COMMISSIONERS.**

- 18. A MOTION IS NEEDED TO CONTINUE TO USE ECKERT SEAMANS CHERIN & MELLOTT, LLC AND CONCORD PUBLIC FINANCIAL ADVISORS, INC FOR PROFESSIONAL FINANCING SERVICES.**

- 19. A MOTION IS NEEDED TO REFINANCE THE REMAINING PRINCIPAL DUE ON THE GENERAL OBLIGATION BONDS, SERIES OF 2010, WITH A PORTION OF THE PROCEEDS OF THE GENERAL OBLIGATION BONDS, SERIES OF 2017.**

20. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME & DELINQUENCY (PCCD) GRANT-IN-AID FOR THE PACTT PROGRAM, ON BEHALF OF JUVENILE COURT, IN THE AMOUNT OF \$19,995.00 FOR THE PROJECT PERIOD OF JULY 1, 2017 TO DECEMBER 31, 2017.

21. A MOTION IS NEEDED TO APPOINT MS. JANICE KOTWICA TO THE INDUSTRIAL DEVELOPMENT AUTHORITY, TO FILL THE UNEXPIRED TERM OF MR. JUSTIN DUNKELBERGER, ENDING DECEMBER 31, 2019.

22. A MOTION IS NEEDED FOR PERMISSION TO ADVERTISE THE FOLLOWING:

- A. Ordinance No. O-04-17 of the Commissioners of Northumberland County regarding the imposition of a \$15.00 increase in the fees charged by the Recorder of Deeds for recording deeds and mortgages to fund the Northumberland County Blight Demolition Fund Program.*
- B. A Meeting of the Board of Assessment Appeals to adopt an increase in the fees for processing appeals.*
- C. Public Hearing on the Proposed Children & Youth Services 2017/2018 Implementation Plan and the Proposed 2018/2019 Needs Based Plan and Budget to be held on Tuesday, August 1, 2017 from 2:00 P.M. to 4:00 P.M. at Northumberland County Children & Youth, 322 North Second Street, Sunbury, PA.*

23. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTERS, CERTIFICATES AND PROCLAMATIONS:

A. Anniversaries:

- 1. Mr. and Mrs. Jim Rebeck, Dornsife - 25th Wedding Anniversary*
- 2. Mr. and Mrs. James E. Michael, Turbotville – 50th Wedding Anniversary*

B. Certificates:

- 1. 2016 -2017 Scholar Athlete Awards*

C. Proclamations:

- 1. 2016 – 2017 Shikellamy Girls High School State Bowling Championship*

24. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. Drug and Alcohol:

(1) June 20 – June 23 (Ratify) - 2017 CPA Conference, State College, PA

B. Elections:

(2) August 21 – August 24 - Election Officials Conf., Harrisburg, PA

C. Tax Claims:

(1) October 18 – October 20 - Tax Claims Annual Conf., Johnstown, PA

25. SOLICITOR'S REPORT:

A. MOTION TO ADOPT *Resolution R#58-17 (Equipment Lease Agreement between the Northumberland County Commissioners and Pitney Bowes Global Financial Services, LLC, for the installation and maintenance of a SendPro P1500 Mailing Machine, at the Administration Center, 399 Stadium Drive, Sunbury, PA).*

B. MOTION TO ADOPT *Resolution R#59-17 (Agreement between the Northumberland County Commissioners, on behalf of the Public Defender, and Kathleen Lincoln for handling excessive dependency caseloads). (Ratification)*

C. MOTION TO ADOPT *Resolution R#60-17 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety and the Pennsylvania Emergency Management Agency (PEMA) for State Fiscal Year 2017 – 2018 for the Radiation Emergency Response Fund Grant (RERF).*

D. MOTION TO ADOPT *Resolution R#61-17 (Agreement between the Commissioners of Northumberland County, on behalf of the Department of Information Services, and Lightspeed for the upgrade of the County's phone system).*

E. MOTION TO ADOPT *Resolution R#62-17 (Resolution to authorize the execution of additional Temporary Work Space Permits between the County of Northumberland and Transcontinental Gas Pipe Line Company, LLC, in exchange for forty-eight thousand eight hundred (\$48,800.00) dollars to complete a natural gas pipeline that traverses Northumberland County Tax Parcels Numbers 00A-00-077-013 and 00A-00-077-013-D in Coal Township, PA).*

- F. MOTION TO ADOPT Resolution R#63-17 (Contract between the Board of Commissioners, on behalf of the Weatherization Department and CMC Energy Services, Inc., to assist in the delivery of services through the Commonwealth of Pennsylvania Weatherization Assistance for the Low-Income Persons Program).**

- G. MOTION TO ADOPT Resolution R#64-17 (Contract Agreement between the Northumberland County Commissioners, and Penn Fire Protection, Inc., for inspection and testing of the sprinkler systems at G4S Youth Services, located at the Northumberland County South Campus, Coal Township, PA). (Ratification)**

- H. MOTION TO ADOPT Resolution R#65-17 (Resolution authorizing the execution of an agreement between the Pennsylvania Department of Community and Economic Development for Federal Fiscal Year 2016 Community Development Block Grant Program for Contract No. C000066176, on behalf of the Planning Department, in an amount of \$616,780.00).**

- I. MOTION TO ADOPT Resolution R#66-17 (Professional and Administrative Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Planning Department, and SEDA-COG, for the Community Development Block Grant Program for Federal Fiscal Year 2016).**

- J. MOTION TO ADOPT Resolution R#67-17 (Contract Renewal Agreement between the Northumberland County Commissioners, on behalf of the Department of Information Services and PenTeleData for an upgrade of internet access, with no additional cost to the County).**

- K. MOTION TO ADOPT Resolution #68-17 (Amendment to a Lease Agreement between the Commissioners of Northumberland County, and James P. Bridy and the Estate of Louis V. Santoriello, for a certain transmitter tower and related equipment and apparatus on a certain tract of land (known as ‘Boyers Knob’), located in part in Coal Township and in part in East Cameron Township, designated as Northumberland County Tax Parcel No. 001-00-077-081).**

- L. MOTION TO ADOPT Resolution R#69-17 (Commissioners – Budget Amendments as listed):**

| <u>No.:</u> | <u>Dept.:</u> | <u>Debit:</u> | <u>Credit:</u> | <u>Balance:</u> | <u>Effect on Budget:</u> |
|-------------|----------------|---------------|----------------|-----------------|--------------------------|
| 036-17 | Weatherization | \$25,000 | -\$25,000 | 0 | +\$25,000 |
| 038-17 | Public Safety | \$ 3,357 | -\$ 3,357 | 0 | +\$ 3,357 |
| 039-17 | Public Safety | \$81,769 | -\$81,769 | 0 | +\$ 520 |

M. MOTION TO ADOPT *Resolution R#70-17 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

- 1. Purchase of Service Agreement between Northumberland County Children and Youth Services and Leslie W. Bryden, Esquire.***
- 2. Purchase of Service Agreement between Northumberland County Children and Youth Services and CONCERN.***
- 3. Purchase of Service Agreement between Northumberland County Children and Youth Services and Bethany Christian Services, Inc.***
- 4. Purchase of Service Agreement between Northumberland County Children and Youth Services and The Devereux Foundation.***
- 5. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services (Drug & Alcohol) and White Deer Run-Lewisburg.***
- 6. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services (Drug & Alcohol) and Gaudenzia, Inc.- Inpatient.***
- 7. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services (Drug & Alcohol) and PA Treatment and Healing.***
- 8. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (Base-funded/MH).***
- 9. Contract Amendment between Community Care Behavioral Health Organization and Northumberland County Behavioral Health.***
- 10. Contract Amendment between Geisinger Clinic and Northumberland County Behavioral Health and Intellectual/Developmental Services (Fifth Amendment to the Medical Services Agreement).***
- 11. Letter of Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and William Stillman (Consultative Services).***

- 12. Contract for Professional Services between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mike McGranahan (Licensed Therapist).***
- 13. Contract for Professional Services between Northumberland County Behavioral Health and Intellectual/Developmental Services and Richard M. Platt.***
- 14. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services Program and Sharon Mahar Potter (Assessment/Consult Services).***
- 15. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Carl V. Romanski (Interpreter Services).***
- 16. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Michael Robinson, Esquire.***
- 17. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and C. Townsend Velkoff (Assessment/Consult Services).***
- 18. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Marijo Christiano (MH Assessments/Groups at Prison).***
- 19. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jerome J. Alex (Fiscal Consultant).***
- 20. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Opportunities, Inc. (Housing Specialist).***
- 21. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Opportunities, Inc. (HSDF).***
- 22. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Emery Behavioral Health Services (Outpatient Services).***

23. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Community Health Services (HCQU).

24. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Diane Altomare (E.I. Services).

25. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Steve Hauer (E.I. Services).

26. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jennifer Deegan (E.I. Services).

27. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jill Oswald (E.I. Services).

28. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and York County Transportation Authority (Rabbittransit BH).

29. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A) and White Deer Run, Inc.

30. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services (D&A) and Bowling Green.

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

26. OLD BUSINESS.

27. NEW BUSINESS.

***** PUBLIC INPUT *****

28. MOTION TO ADJOURN.