

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, MAY 2, 2017

1:00 PM

1. CALL TO ORDER.

**PRESENTATIONS OF THE FOLLOWING
PROCLAMATIONS AND CERTIFICATE:**

“National Children’s Mental Health Awareness Day – May 4, 2017”

“National Correctional Officers and Employees Week – May 6 -13, 2017”

“Motorcycle Safety Awareness Month – May, 2017”

“Older Americans Month – May, 2017”

“Retirement of Deputy Sheriff Henry Schrader – May 19, 2017”

2. CITIZENS’ INPUT – AGENDA ITEMS ONLY.

3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS’ PUBLIC MEETING MINUTES OF TUESDAY, APRIL 4, 2017 AND THE SPECIAL PUBLIC MEETING MINUTES OF THURSDAY, APRIL 20, 2017.

4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 7 IN THE AMOUNT OF \$658,603.45 AND PAYROLL NO. 8 IN THE AMOUNT OF \$694,971.54.

5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$4,240,881.34 FROM APRIL 1, 2017 TO APRIL 28, 2017.

6. ANNOUNCEMENTS:

A. A Work Session will be held on Tuesday, May 16, 2017 beginning at 10:00 A.M. in the Commissioners' Conference Room.

B. The next regular Public Meeting will be held on Tuesday, June 6, 2017 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.

C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, May 29, 2017 in observance of the Memorial Day Holiday.

7. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF MARCH, 2017, AS SUBMITTED BY THE ASSESSMENT OFFICE.

8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 9.

9. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Coal Royalty Report: One operator reported collections of \$2,149.70 for the month of February, 2017.

B. Tax Claims reported a total of \$547,227.52 was collected in taxes for the period of April 1, 2017 through April 28, 2017.

C. Monthly Fiscal Status Reports for the month of March, 2017, as submitted by the Weatherization Department:

1. The Low Income Home Energy Assistance Program (LIHEAP) Standard Report.

2. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.

3. The Low Income Home Energy Assistance Program (LIHEAP) Cumulative Report.

4. The Department of Energy (DOE) Report.

10. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE APPLICATION TO CONTINUE TO PARTICIPATE IN THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF GENERAL SERVICES FEDERAL SURPLUS PROPERTY PROGRAM.

11. A MOTION IS NEEDED TO RATIFY THE SIGNING OF THE CONSENT FOR RIGHT OF ENTRY FOR INGRESS AND EGRESS, ON BEHALF OF THE COMMONWEALTH OF PENNSYLVANIA, FOR FAIRVIEW GUN CLUB SUBSIDENCE I AND II.

12. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE FOLLOWING BIDS, WHICH WERE OPENED ON TUESDAY, APRIL 25, 2017 AT 10:30 A.M. IN THE PUBLIC MEETING ROOM IN THE ADMINISTRATION CENTER:

A. Bids for the leasing of two tracts of farmland.

13. A MOTION IS NEEDED TO ACCEPT THE BIDS FOR LEASING OF TWO TRACTS OF FARMLAND, LOCATED IN NORTHUMBERLAND COUNTY AND AWARD THEM AS FOLLOW:

A. Jay Bacon Site to Robert C. Snyder Farms, Inc., Northumberland, at their bid price of \$75.00 per acre.

B. Four Seasons Site to Strouse Farms, Northumberland, at their bid price of \$251.00 per acre.

14. A MOTION IS NEEDED TO APPROVE THE PAYMENT OF \$200.00 TO THE OTTERBEIN UNITED METHODIST CHURCH FOR THE MAINTENANCE OF "MALICK'S CEMETERY", LOCATED IN LOWER AUGUSTA TOWNSHIP, FOR SEVERAL GRAVES OF VETERANS, AS SUBMITTED BY VETERANS' AFFAIRS DIRECTOR, BELINDA ALBRIGHT.

15. A MOTION IS NEEDED TO RATIFY THE SIGNING OF THE ANNUAL UPDATE OFF-SITE RESPONSE PLAN, BY THE CHAIRMAN OF THE LOCAL EMERGENCY PLANNING COMMITTEE, AS SUBMITTED BY PUBLIC SAFETY.

16. A MOTION IS NEEDED RATIFYING THE SIGNING OF THE REPORT ON HAZARDOUS MATERIAL EMERGENCY RESPONSE PREPAREDNESS, SUMMARY OF EVENTS AND DEVELOPMENTS FOR CALENDAR YEAR 2016, AS SUBMITTED BY PUBLIC SAFETY.
17. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE CONTRACT RENEWAL FOR MAINTENANCE SERVICE, FROM CORE POWER AND ENVIRONMENT, IN THE AMOUNT OF \$4,015.00, FOR BATTERY BACKUP FOR EMERGENCY POWER AT THE 911 CENTER, AS SUBMITTED BY PUBLIC SAFETY.
18. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTERS, PROCLAMATIONS AND CERTIFICATE:
- A. Anniversaries:
1. *Mr. and Mrs. Larry Young, Watsonstown – 40th Wedding Anniversary*
 2. *Mr. and Mrs. Dave Van Doren, Mount Carmel – 40th Wedding Anniversary*
 3. *Mr. and Mrs. John Michaels, Sunbury – 50th Wedding Anniversary*
 4. *Mr. and Mrs. Benny Hopple, Sunbury – 55th Wedding Anniversary*
- B. Proclamations:
1. *National Children’s Mental Health Awareness Day – May 4, 2017”*
 2. *National Correctional Officers and Employees Week – May 6 - 13, 2017”*
 3. *Motorcycle Safety Awareness Month – May, 2017*
 4. *Older Americans Month – May, 2017*
 5. *EMS Week – May 21 – 27, 2017*
- C. Certificate of Service:
1. *Retirement of Deputy Sheriff Henry Schrader – May 19, 2017*
19. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY’S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:
- A. Adult Probation:
- | | | |
|-----------------|---|------------------------------------|
| (1) May 18 - 19 | - | MARATSA Conference, Pittsburgh, PA |
| (4) June 5 – 8 | - | Drug Training, Atlantic City, NJ |
- B. Area Agency on Aging:
- | | | |
|-----------------|---|------------------------------------|
| (2) May 23 – 24 | - | P4A & PDA Meetings, Gettysburg, PA |
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- C. District Attorney:
- | | | |
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| (1) April 4 – 5 (<i>Ratify</i>) | - | Juv. Prosecutors Conf., Gettysburg, PA |
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D. Planning:

- (1) June 21 – 22 - PA Mine Reclamation Conf., Wilkes-Barre, PA

E. Public Safety:

- (2) May 31 – June 1 - JNET Conf. User Group Mtg., State College, PA

F. Register and Recorder:

- (2) April 19 - 20 (*Ratify*) - Landex User's Conf., State College, PA
(2) June 12 - 14 - Recorder of Deeds Conf., State College, PA
(2) July 17 – 19 - Register of Wills Conf., Gettysburg, PA

G. Treasurer:

- (1) June 13 – 16 - Annual Treas. Conf., Pocono Manor, PA

H. Veteran's Affairs:

- (1) June 18 – 23 - PSACDVA Conference, Lancaster, PA

20. SOLICITOR'S REPORT:

- A. MOTION TO ADOPT *Ordinance No. O-02-17 (Ordinance to amend or replace Northumberland County Ordinance No. O-03-15, for an Employment or Property Improvement Tax Incentive Program).***
- B. MOTION TO ADOPT *Resolution R#43-17 (Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau and Andrea L. Pensyl and Ursula Q. Kessler for assistance with title searches for the upcoming Judicial Sale).***
- C. MOTION TO ADOPT *Resolution R#44-17 (Amendment to Site License Agreement between the Northumberland County Commissioners, and Pardoe's Perky Peanuts, Inc., for the changing of the Antenna configuration on the Tower). (Ratification)***
- D. MOTION TO ADOPT *Resolution R#45-17 (Professional Services Agreement between the Northumberland County Board of Commissioners, and Korn Ferry Hay Group, for the performance of actuarial services to the Northumberland County Retirement Plan). (Ratification)***
- E. MOTION TO ADOPT *Resolution R#46-17 (Agreement between the Commissioners of Northumberland County, and Ridgeline Forestry, whereby they are paid 15% of the approved value of the timber on the Right of Way for the Williams Pipeline, subject to receipt of payment from Williams Pipeline).***

F. MOTION TO ADOPT *Resolution R#47-17 (Commissioners – Budget Amendments as listed):*

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
017-17	District Attorney	\$ 16,485	-\$ 16,485	0	+\$ 11,805
019-17	Weatherization	\$ 76,304	-\$ 76,304	0	-\$ 75,834
020-17	Weatherization	\$174,436	-\$174,436	0	-\$163,801

G. MOTION TO ADOPT *Resolution R#48-17 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

1. *Contract Agreement between Northumberland County Mental Health and Intellectual/Developmental Services and C. Townsend Velkoff (Therapy, Assessments, Consult Services).*
2. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Crystie Fritz (E.I. Services).*
3. *Ratify: Certification Statement County Human Services Non-Block Grant Report (FY 15-16).*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

21. OLD BUSINESS.

22. NEW BUSINESS.

**** PUBLIC INPUT *****

23. MOTION TO ADJOURN.