

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, APRIL 4, 2017

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, MARCH 7, 2017.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 5 IN THE AMOUNT OF \$666,081.56 AND PAYROLL NO. 6 IN THE AMOUNT OF \$662,918.67.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$4,942,870.25 FROM MARCH 4, 2017 TO MARCH 31, 2017.**
- 7. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, April 18, 2017 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, May 2, 2017 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*

C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Friday, April 14, 2017 in observance of the Good Friday Holiday.

8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF FEBRUARY 2017, AS SUBMITTED BY THE ASSESSMENT OFFICE.

9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 17.

10. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE THE FOLLOWING:

A. Notice of Intent to Adopt Ordinance No. O-01-17 to Amend Ordinance No. O-02-10, Section 6, adopted on June 22, 2010, as submitted by the Northumberland County Treasurer. (Ratification)

B. Request for Bids for leasing of two tracts of farmland located in Northumberland County, as submitted by the Northumberland County Engineer.

11. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

A. Coal Royalty Report: One operator reported collections of \$2,149.70 for the month of January, 2017.

B. Tax Claims Bureau reported a total of \$589,595.00 collected in taxes for the period March 2, 2017 to March 31, 2017.

C. Monthly Fiscal Status Reports for February, 2017, as submitted by the Weatherization Department:

1. The Department of Energy (DOE) Report.

2. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Report.

3. The LIHEAP Cumulative Report.

12. A MOTION IS NEEDED TO APPROVE THE LEASING OF A COPYSTAR ECOSYS FS-6525 MFP COPIER FROM CSP OFFICE EQUIPMENT, AT A COST OF \$57.41 FOR 60 MONTHS, AS REQUESTED BY THE ELECTION'S OFFICE.

13. A MOTION IS NEEDED TO TRANSFER OWNERSHIP OF BRIDGE NO. 167, BMS NO. 49 7220 0480 0167, CROSSING MAHANAY CREEK AND LOCATED ON RATTLESNAKE ROAD (T-480) TO THE TOWNSHIP OF WEST CAMERON FOR ONE (\$1.00) DOLLAR AND TO FURTHER AUTHORIZE THE SOLICITOR TO PREPARE A BILL OF SALE TO CONVEY THE SAME.

14. A MOTION IS NEEDED TO APPOINT MR. DAVE RITCHIE TO REPLACE MR. ART THOMAS AND APPOINT MR. BRIAN PERSING TO REPLACE MR. JIM WILLIAMS ON THE NORTHUMBERLAND COUNTY RECREATION COMMISSION FOR A TWO-YEAR TERM THROUGH DECEMBER 31, 2018.

15. A MOTION IS NEEDED TO GRANT AN EXTENSION OF TIME TO MR. MARK WALBERG FOR A PERFORMANCE BOND OR LETTER OF CREDIT FOR THE PURCHASE OF THE FORMER NORTHUMBERLAND COUNTY PRISON.

16. A MOTION IS NEEDED TO RATIFY THE EXECUTION OF A NON-DISCLOSURE AGREEMENT, IN FAVOR OF PENNSYLVANIA AMERICAN WATER, IN REGARDS TO CERTAIN GIS INFORMATION.

17. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE PCCD SUBGRANT AWARD NOTIFICATION, 2017-VS-ST-27326, FOR PROJECT TITLE '2017-2018 RASA GRANT', IN THE AMOUNT OF \$121,120.00, AS SUBMITTED BY THE DISTRICT ATTORNEY. (*Ratification*)

18. A MOTION IS NEEDED TO APPOINT MS. BARBARA MOYER TO THE SEDA-COG BOARD OF DIRECTORS, TO FILL THE UNEXPIRED TERM OF MR. TOM ABER, ENDING DECEMBER 31, 2017.

19. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTERS AND PROCLAMATIONS:
 - A. Anniversary:
 1. *Mr. and Mrs. Alex Filohoski, Atlas – 73rd Wedding Anniversary*

 - B. Honorary Letters:
 1. *Connie Kistler – Citizen of the Year Award by the Sunbury Rotary Club*
 2. *Diane Wirt Miller – Citizen of the Year Award by the Sunbury Rotary Club*

C. Proclamations:

1. *Mayor and County Recognition Day for National Service – April 4, 2017*
2. *National Library Week – April 9 - 15, 2017*

20. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. Adult Probation:

- (2) March 23 – 24 - Probation Officers Meeting, State College, PA
- (3) April 4 – 5 - CJAB Conference, State College, PA

B. Area Agency on Aging:

- (1) April 18 – 21 - Adult Protective Services, Harrisburg, PA
- (1) May 16 – 19 - Protective Services Training, State College, PA

C. Assessment:

- (3) May 2 – 5 - Annual Assessment Conf., Lancaster, PA

D. District Attorney:

- (1) May 8 – 10 - Pathways to Victim Services, Hershey, PA

E. Drug and Alcohol:

- (1) April 4 - 5 - CJAB Conference, State College, PA

F. Finance:

- (1) April 23 – 26 - Finance Officers' Conf., State College, PA

G. Juvenile Court:

- (3) April 12 - 13 - Trauma and Delinquency, State College, PA
- (3) May 2 – 3 - Heroin and Narcotics, Mechanicsburg, PA
- (1) May 8 – 10 - Pathways to Victim Services, Hershey, PA
- (6) May 24 – 25 - Social Media Technology, Mechanicsburg, PA
- (1) October 25 -26 - Refusal Skills Perspective, Mechanicsburg, PA

H. Planning:

- (1) April 8 – 12 - Industrial Asset Mang. Forum, Tampa, FL

I. Prison:

- (2) May 15 – June 16 - DOC Training Academy, Elizabethtown, PA
- (2) July 3 – August 8 - DOC Training Academy, Elizabethtown, PA

J. Public Safety:

- (3) May 16 – 19 - APCO Communications Course, Riverdale, GA

K. Veterans' Affairs:

(2) October 3 – 6

- Annual Veterans' Affairs Training, Erie, PA

21. SOLICITOR'S REPORT:

- A. MOTION TO ADOPT *Ordinance No. O-01-17 (Intent to adopt an Ordinance to amend the Northumberland County Hotel Room Rental Tax, Section 6 of Ordinance No. O-02-10, adopted on June 22, 2010). (Intent to enact this Ordinance was properly advertised according to law).***
- B. MOTION TO ADOPT *Resolution R#28-17 (Resolution to Support the Issuance of Bonds, on behalf of the Geisinger Authority, for the undertaking of future projects by the Authority to finance and refinance Geisinger facilities within the County that serve the people of Northumberland County).***
- C. MOTION TO ADOPT *Resolution R#29-17 (Purchase of Service Agreement between the Northumberland County Commissioners, on behalf of the Prothonotary's Office, and Pat Miller, for training services with matters relating to the Prothonotary/Clerk of Courts Office).***
- D. MOTION TO ADOPT *Resolution R#30-17 (Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau and Vincent V. Rovito, Jr., Esquire, to represent the Tax Claims Bureau in legal matters).***
- E. MOTION TO ADOPT *Resolution R#31-17 (Sales Agreement between the Commissioners of Northumberland County, on behalf of the Department of Information Technology, and Lightspeed Technologies, Inc., for maintenance of networking equipment).***
- F. MOTION TO ADOPT *Resolution R#32-17 (Maintenance and Service Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County District Attorney's Office, and the Pennsylvania Commission on Crime and Delinquency, The Pennsylvania District Attorney's Institute for the Statewide Automated Victim Information and Notification (SAVIN) systems, which will enhance existing victims' service efforts by creating and implementing an automated system of notification that will be available to victims 24/7). (Ratification)***

- G. MOTION TO ADOPT Resolution R#33-17 (Subgrantee Agreement between the Board of Commissioners, on behalf of the Planning Department and Ralpho Township, Contract No. C000061159, granting a total of \$66,519.00 from the Federal Fiscal Year 2014 Community Development Block Grant funding for various activities involving the rehabilitation of the South Stormwater Channel).**
- H. MOTION TO ADOPT Resolution R#34-17 (Subgrantee Agreement between Northumberland County Commissioners, on behalf of the Planning Department and Lower Mahanoy Township Municipal Authority, Contract No. C000061159, granting a total of \$40,587.77 from the Federal Fiscal Year 2014 Community Development Block Grant funding for the replacement of water lines in the Village of Dalmatia).**
- I. MOTION TO ADOPT Resolution R#35-17 (Subgrantee Agreement between the Board of Commissioners, on behalf of the Planning Department and Ralpho Township, Contract No. C000063295, granting a total of \$69,046.00 from the Federal Fiscal Year 2015 Community Development Block Grant funding for various activities involving the continued rehabilitation of the South Stormwater Channel).**
- J. MOTION TO ADOPT Resolution R#36-17 (Subgrantee Agreement between the Northumberland County Board of Commissioners, on behalf of the Planning Department and Lower Mahanoy Township Municipal Authority, Contract No. C000063295, granting a total of \$141,640.00 from the Federal Fiscal Year 2015 Community Development Block Grant funding for the replacement of water lines in the Village of Dalmatia).**
- K. MOTION TO ADOPT Resolution R#37-17 (Subgrantee Agreement between the Board of Commissioners, on behalf of the Planning Department and Lower Mahanoy Township Municipal Authority, Contract No. C000057655, granting a total of \$13,306.00 from the Federal Fiscal Year 2013 Community Development Block Grant funding for the replacement of water lines in the Village of Dalmatia).**
- L. MOTION TO ADOPT Resolution R#38-17 (Subgrantee Agreement between the Northumberland County Board of Commissioners, on behalf of the Planning Department and Mount Carmel Borough, Amending Contract No. C000063295, from the Federal Fiscal Year 2015 Community Development Block Grant funding to include Mount Carmel Spot Slum/Blight Removal).**

M. MOTION TO ADOPT *Resolution R#39-17 (Amendment No. 1 to the Professional and Administrative Services, Contract No. C000061159, between the Northumberland County Board of Commissioners, on behalf of the Planning Department and SEDA-Council of Government, for the Federal Fiscal Year 2014 Community Block Development Grant amending the revision of Section I. for the removal of an Environmental Review fee and Section IV. Compensation reflecting a decrease in Activity Development).*

N. MOTION TO ADOPT *Resolution R#40-17 (Memorandum of Understanding between the Board of Commissioners, on behalf of the Register and Recorder's Office and Corporation Service Company, to enable the transmission of documents for electronic recording).*

O. MOTION TO ADOPT *Resolution R#41-17 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

- 1. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Behavioral Specialists, Incorporated.***
- 2. *Contract Agreement between Northumberland County Area Agency on Aging and Husky Research Corporation Inc.***
- 3. *Ratify: Northumberland County BH/IDS, Early Intervention Services Report (FY 15-16).***
- 4. *Letter of Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mr. William Stillman (Consultant).***
- 5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Robert J. Meacham, Psychologist.***
- 6. *Ratify: Northumberland County Children and Youth Social Service Programs Certification Statement (7/1/16-12/31/16).***
- 7. *Contract for the Provision of Janitorial Services between Northumberland County Children and Youth and Suncom Industries.***
- 8. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Justiceworks Youthcare. (Truancy Services).***

9. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Justiceworks Youthcare. (Visit Coaching Services).*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

18. OLD BUSINESS.

19. NEW BUSINESS.

***** PUBLIC INPUT *****

20. MOTION TO ADJOURN.