

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, DECEMBER 6, 2016

1:00 PM

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, NOVEMBER 1, 2016.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 22 IN THE AMOUNT OF \$651,551.16, PAYROLL NO. 23 IN THE AMOUNT OF \$658,318.29 AND PAYROLL NO. 24 IN THE AMOUNT OF \$662,302.92.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$6,792,231.94 FROM OCTOBER 29, 2016 TO DECEMBER 2, 2016.**
- 6. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, December 20, 2016 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, December 27th at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.*
 - C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, December 26th in observance of the Christmas Day Holiday.*

7. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF OCTOBER 2016, AS SUBMITTED BY THE ASSESSMENT OFFICE.

8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE’S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 10.

9. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE THE FOLLOWING:

A. *2017 Meeting dates for Commissioners’ Public Meetings, Election Board, Retirement Board, Prison Board and Work Sessions. All Salary Board Meetings will be on an as-needed basis and will be advertised accordingly.*

B. *Legal Notice of the 2017 Public Meeting Schedule for the Local Emergency Planning Commission (LEPC), on behalf of the Department of Public Safety.*

C. *2017 Meeting dates for the Northumberland County Planning Commission and the Northumberland County Industrial Development Authority.*

10. A MOTION IS NEEDED TO ADOPT THE 2017 HOLIDAY SCHEDULE:

<i>New Year’s Day</i>	<i>Monday, January 2nd</i>
<i>Martin Luther King’s Birthday</i>	<i>Monday, January 16th</i>
<i>Presidents’ Day</i>	<i>Monday, February 20th</i>
<i>Good Friday</i>	<i>Friday, April 14th</i>
<i>Memorial Day</i>	<i>Monday, May 29th</i>
<i>Flag Day</i>	<i>Wednesday, June 14th</i>
<i>Independence Day</i>	<i>Tuesday, July 4th</i>
<i>Labor Day</i>	<i>Monday, September 4th</i>
<i>Columbus Day</i>	<i>Monday, October 9th</i>
<i>Election Day</i>	<i>Tuesday, November 7th</i>
<i>Veterans Day</i>	<i>Friday, November 10th</i>
<i>Thanksgiving Day</i>	<i>Thursday, November 23rd</i>
<i>Thanksgiving Day After</i>	<i>Friday, November 24th</i>
<i>Christmas Day</i>	<i>Monday, December 25th</i>

11. A MOTION IS NEEDED TO RE-APPOINT CHAIRMAN RICHARD J. SHOCH AS THE COMMISSIONER REPRESENTATIVE TO A ONE YEAR TERM ON THE CONSERVATION DISTRICT BOARD BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.

- 12. A MOTION IS NEEDED TO RE-APPOINT COMMISSIONER KYMBERLEY L. BEST TO THE CENTRAL SUSQUEHANNA COOPERATIVE EXTENSION ASSOCIATION FOR A TERM BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.**
- 13. A MOTION IS NEEDED TO RE-APPOINT COMMISSIONER SAMUEL J. SCHICCATANO TO THE SEDA-COG BOARD OF DIRECTORS FOR A TERM BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.**
- 14. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. Coal Royalty Report: 3 operators reported collections of \$3,727.76 for the month of September, 2016.*
 - B. Tax Claims reported a total of \$417,366.93 was collected in taxes for the period of October 31, 2016 through December 4, 2016.*
 - C. Monthly Fiscal Status Reports for October, 2016, as submitted by the Weatherization Department:*
 - 1. LIHEAP Cumulative Report 2015-2016*
 - 2. MA-DOE Report 2016-2017*
- 15. A MOTION IS NEEDED TO APPROVE THE 2017 PROPOSED BUDGET FOR NORTHUMBERLAND COUNTY (GENERAL FUND AND ALL FUNDS) AND ADVERTISE IT ACCORDING TO LAW. *(The proposed budget will be advertised and made available for public inspection for 20 days, in compliance with the County Code, with the intent to adopt the final budget at a future Public Meeting of the Northumberland County Commissioners).***
- 16. A MOTION IS NEEDED TO APPROVE THE SECURITY, POLICE AND FIRE PROFESSIONALS OF AMERICA (SPF PA) AND ITS AFFILIATE LOCAL 502 (SPF PA) FOR A PERIOD OF JANUARY 1, 2017 TO DECEMBER 31, 2019. *(Ratification)***
- 17. A MOTION IS NEEDED TO RESCIND RESOLUTION R#85-16 DATED AUGUST 2, 2016 DUE TO LANGUAGE IN THE CONTRACT, AND ADOPT A NEW CONTRACT FOR PAPPY BALUTA & SONS PLUMBING AND HEATING FOR PROVIDING HVAC SERVICES TO WEATHERIZATION CLIENTS.**

- 18. A MOTION IS NEEDED TO APPROVE CHANGE ORDER NO. 4 TO PURCHASE ADDITIONAL DISPATCH CONSOLE AND WARRANTIES FOR SUBSCRIBER EQUIPMENT AT A COST OF \$81,118.00 FROM MOTOROLA SOLUTIONS, AS SUBMITTED BY THE 911 DEPARTMENT. (*Ratification*)**
- 19. A MOTION IS NEEDED TO ADOPT THE 2017 NORTHUMBERLAND COUNTY PAY SCHEDULE, AS SUBMITTED BY THE HUMAN RESOURCE DEPARTMENT.**
- 20. A MOTION IS NEEDED TO APPROVE (DEDUCT) CHANGE ORDER NO. 2 FOR PENNSTRESS IN THE AMOUNT OF (\$3,034,977.00) FOR MODULAR PRECAST CELLS AND STRUCTURAL PRECAST CONCRETE WALLS FOR THE NORTHUMBERLAND COUNTY PRISON.**
- 21. A MOTION IS NEEDED TO APPROVE THE FOLLOWING CHANGES IN THE GENERAL APPLICATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, ON BEHALF OF THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR FFY 2016:**
 - A. Northumberland County Housing Authority - \$71, 201.00 for Slum/Blight Project*
 - B. Lower Mahanoy Township Municipal Authority - \$116,780.00 for SR 147 Water Line Replacement Project*
- 22. A MOTION IS NEEDED TO APPROVE THE PURCHASE OF A 2017 FORD EXPLORER SPORT UTILITY, THROUGH THE COSTARS PROGRAM, AT A COST OF \$29,697.00 FROM SUNBURY MOTOR COMPANY, FOR JUVENILE PROBATION, AS REQUESTED BY CHIEF OF PROBATION, TIM HEITZMAN.**
- 23. A MOTION IS NEEDED TO RATIFY THE SIGNING OF AN APPLICATION FOR A SUBGRANT FOR CENTRAL PA PROBATION AND PAROLE, ON BEHALF OF PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, AS SUBMITTED BY CHIEF OF PROBATION, TIM HEITZMAN.**
- 24. A MOTION IS NEEDED AUTHORIZING PAYMENT OF APPROXIMATELY \$521,683.31 TO RETIREES FOR HEALTH AND WELFARE BENEFITS FOR THE YEAR 2016, AS SUBMITTED BY THE CONTROLLER'S OFFICE.**
- 25. A MOTION IS NEEDED TO RE-APPOINT CHUCK HOPTA, JR. TO THE WYOMING VALLEY LEVEE RAISING MITIGATION BOARD FOR A ONE YEAR TERM BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.**

26. A MOTION IS NEEDED TO RE-APPOINT THE FOLLOWING PERSONS TO THE AFFORDABLE HOUSING BOARD FOR A TERM BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017:

- A. Charles Beck*
- B. Edward Christiano*
- C. Thomas Diehl*
- D. Carmine Picarelli*
- E. Sandra Ressler*

27. A MOTION IS NEEDED TO RATIFY THE CLOSING OF NON-MANDATED COUNTY OFFICES AT 1:00 P.M. ON THANKSGIVING EVE, WEDNESDAY, NOVEMBER 23RD.

28. A MOTION IS NEEDED TO CLOSE ALL NON-MANDATED COUNTY OFFICES AT 3:00 P.M. ON FRIDAY, DECEMBER 23RD AND FRIDAY, DECEMBER 30TH.

29. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTER:

- A. Birthday:**
 - 1. Ms. Jane Fry, Sunbury - 100th Birthday Celebration*

30. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

- A. Area Agency on Aging:**
 - (2) Dec. 13 – 14
 - PDA Quarterly Review, PA
- B. District Attorney:**
 - (3) Feb. 7 – 9
 - 2017 MidWinter Mtg., Pittsburgh, PA
- C. Drug and Alcohol: (Ratify)**
 - (1) Nov. 16 – 18
 - CCAP Conf., State College, PA
- D. Public Safety:**
 - (1) Dec. 14 – 15
 - JNET Conf., State College, PA

31. SOLICITOR'S REPORT:

- A. MOTION TO ADOPT Resolution R#116-16 (Service Agreement between the Northumberland County Commissioners, on behalf of the Weatherization Department, and Pappy Baluta & Sons Plumbing and Heating to provide HVAC Services to Weatherization clients). (Ratification)**
- B. MOTION TO ADOPT Resolution R#117-16 (Frequency Protection Agreement between the Commissioners of Northumberland County, on behalf of the Department of Public Safety/911, and Comsearch to provide frequency protection for tower facilities from January 1, 2017 to December 31, 2017 in the amount of \$400.00). (Ratification)**
- C. MOTION TO ADOPT Resolution R#118-16 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency for the 2016-2017 Act 165 Hazardous Material Response Fund (HMRF) in the amount of \$25,225.00 to aid the County's Emergency Management Agency in meeting their needs, objectives and goals). (Ratification)**
- D. MOTION TO ADOPT Resolution R#119-16 (Cleaning Contract between the Commissioners of Northumberland County, on behalf of Magisterial District Judge Richard P. Cashman, and Donna Rompallo for the purpose of cleaning the District Justice Offices located in Mount Carmel, PA).**
- E. MOTION TO ADOPT Resolution R#120-16 (Cleaning Contract between the Commissioners of Northumberland County, on behalf of Magisterial District Judge Richard P. Cashman, and Sarah Gembic for the purpose of cleaning the District Justice Offices located in Mount Carmel, PA).**
- F. MOTION TO ADOPT Resolution R#121-16 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and John B. Onesi for court reporting services).**
- G. MOTION TO ADOPT Resolution R#122-16 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and Ann E. Diggan for court reporting services).**

H. MOTION TO ADOPT *Resolution R#123-16 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts, and Dawn M. Sweeley for court reporting services).*

I. MOTION TO ADOPT *Resolution R#124-16 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

- 1. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Cornell Abraxas Group, Inc.***
- 2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Elizabeth Armstrong (Interpreter Services).***
- 3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and The Bair Foundation of Pennsylvania.***
- 4. *Ratify: Northumberland County Early Intervention Services Fiscal Year 2015-2016 Report.***
- 5. *Ratify: Northumberland County Human Services Non-Block Grant Report Fiscal Year 2015 – 2016.***

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

32. OLD BUSINESS.

33. NEW BUSINESS.

***** PUBLIC INPUT *****

34. MOTION TO ADJOURN.