

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, NOVEMBER 1, 2016

1:00 PM

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.**
- 3. CITIZENS' INPUT – AGENDA ITEMS ONLY.**
- 4. MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, OCTOBER 4, 2016 AND WEDNESDAY, OCTOBER 12, 2016.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 20 IN THE AMOUNT OF \$650,980.68 AND PAYROLL NO. 21 IN THE AMOUNT OF \$652,904.22.**
- 6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,102,409.55 FROM OCTOBER 1, 2016 TO OCTOBER 28, 2016.**
- 7. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, November 15, 2016 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meetings will be held on Tuesday, December 6, 2016 and Tuesday, December 27, 2016 at 1:00 P.M. at the Administration Center, 399 Stadium Drive, Sunbury, PA.*

C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on the following dates: Tuesday, November 8th in observance of the Election Day Holiday; Friday, November 11th in observance of the Veterans' Day Holiday and Thursday, November 24th and Friday, November 25th in observance of the Thanksgiving Day Holiday.

8. CORRESPONDENCE:

A. Independent Auditor's Report, on behalf of the Commonwealth of Pennsylvania, Department of the Auditor General, for the Northumberland County's Treasurer's Office for the period of August 1, 2010 to June 30, 2015 'Hunting License' and August 1, 2010 to December 31, 2014 'Fishing and Dog License'.

9. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF SEPTEMBER 2016, AS SUBMITTED BY THE ASSESSMENT OFFICE.

10. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 9.

11. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE BID OPENINGS FOR CLEANING SERVICES FOR THE ADMINISTRATION CENTER, COURTHOUSE, CAREER CENTER AND HUMAN SERVICES COMPLEX, BUILDINGS A, B AND C, WHICH WERE OPENED ON TUESDAY, OCTOBER 25TH AT 10:30 A.M. IN THE ADMINISTRATION CENTER.

12. A MOTION IS NEEDED TO AWARD THE RFP TO SERVICEMASTER COMMERCIAL SERVICES FOR CLEANING SERVICES AT THE ADMINISTRATION CENTER, COURTHOUSE AND CAREER CENTER.

13. A MOTION IS NEEDED TO AWARD THE RFP TO SUNCOM INDUSTRIES, INC. FOR CLEANING SERVICES AT THE HUMAN SERVICES COMPLEX, BUILDINGS A, B AND C.

- 14. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN AMENDMENT #2 TO THE PROJECT MODIFICATION REQUEST FROM THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY FOR THE “VICTIM WITNESS SERVICES PROGRAM” SUBGRANT #2015-VS-ST-25555, FOR PROJECT PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2016, AS SUBMITTED BY THE NORTHUMBERLAND COUNTY DISTRICT ATTORNEY.**
- 15. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. Coal Royalty Report: 3 operators reported collections of \$6,084.59 for the month of August, 2016.*
 - B. Tax Claims reported a total of \$167,960.57 was collected in taxes for the period of October 1, 2016 through October 31, 2016.*
 - C. Monthly Fiscal Status Reports for September, 2016, as submitted by the Weatherization Department:*
 - 1. The Low Income Home Energy Assistance Program (LIHEAP) Standard Report.*
 - 2. The Low Income Home Energy Assistance Program (LIHEAP) Cumulative Report.*
 - 3. The Department of Energy (DOE) Report.*
- 16. A MOTION IS NEEDED TO CHANGE THE COMMISSIONER’S DEPARTMENT ASSIGNMENTS TO RE-ASSIGN THE CHILDREN AND YOUTH DEPARTMENT, AREA AGENCY ON AGING DEPARTMENT AND CONFLICTS COUNSEL TO CHAIRMAN SHOCH AND RE-ASSIGN THE NORTHUMBERLAND COUNTY AIRPORT TO COMMISSIONER BEST.**
- 17. A MOTION IS NEEDED AUTHORIZING CONCORD PUBLIC FINANCE AND ECKERT SEAMANS TO EXPLORE THE POSSIBILITY AND TO SEEK PROPOSALS FOR COUNTY BORROWING, VIA TAX AND REVENUE ANTICIPATION NOTE (TRAN) FOR 2017.**
- 18. A MOTION IS NEEDED TO APPROVE THE LEASING OF A COPYSTAR ECOSYS FS-6525MFP COLOR COPIER AT A COST OF \$74.69 PER MONTH FOR 60 MONTHS, FROM CSP OFFICE EQUIPMENT, ON BEHALF OF THE CONFLICTS COUNSEL DEPARTMENT.**

- 19. A MOTION IS NEEDED AUTHORIZING THE TAX CLAIMS BUREAU TO CONDUCT A PRIVATE SALE OF REAL ESTATE, LOCATED AT 50 SHERIDAN STREET, COAL TOWNSHIP, TO BE SOLD TO JOSEPH BRADY FOR \$1,619.00, CONTINGENT UPON APPROVAL OF TAXING BODIES WHEREIN THE PROPERTY IS LOCATED.**
- 20. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**
- A. Adult Probation:**
(2) Oct. 20 – 21 (*Ratify*) Criminal Justice Conf., Chester, PA
- B. BH/IDS:**
(4) Nov. 16 – 18 CCAP Conf., State College, PA
- C. Prison:**
(2) Jan. 9 – Feb. 10 DOC Training, Elizabethtown, PA
- D. Public Defender:**
(1) Dec. 8 – 9 Capital Cases, King of Prussia, PA
- E. Public Safety:**
(3) Oct. 25 – 26 (*Ratify*) PEMA Training, Carbondale, PA
- 21. SOLICITOR'S REPORT:**
- A. MOTION TO ADOPT *Resolution R#106-16 (Renewal of Service Agreement between the Board of Commissioners, and ZUERCHER for Annual Maintenance and Support of the 911 Center Computer Aided Dispatch System (CAD) and the Integrated Mapping Software, on behalf of Public Safety). (Ratification)***
- B. MOTION TO ADOPT *Resolution R#107-16 (Snow Removal Agreements between the Northumberland County Board of Commissioners, on behalf of the Northumberland County Engineer and the Boroughs of Milton and Mount Carmel and the Independence Fire Company for removal of snow from County bridges located in the Borough of Milton, Borough of Mount Carmel and the City of Shamokin).***
- C. MOTION TO ADOPT *Resolution R#108-16 (Project Agreement between the Northumberland County Commissioners, and Lightspeed Technologies, Inc. for Courtroom Video Conferencing, on behalf of the Department of Information Services). (Ratification)***

D. MOTION TO ADOPT Resolution R#109-16 (Resolution of the Northumberland County Board of Commissioners confirming the appointment of Don Alexander, Director of Planning and Economic Development as a voting member of the SEDA-COG Metropolitan Planning Organization (MPO)).

E. MOTION TO ADOPT Resolution R#110-16 (Service Agreement between the Northumberland County Commissioners and ServiceMaster Commercial Services for cleaning services at the Administration Center, Courthouse and Career and Arts Center).

F. MOTION TO ADOPT Resolution R#111-16 (Service Agreement between the Northumberland County Commissioners and Suncom Industries, Inc. for cleaning services at the Human Complex Buildings A, B and C).

G. MOTION TO ADOPT Resolution R#112-16 (Subgrantee Agreement between the Commissioners of Northumberland County and Mount Carmel Borough, on behalf of the Department of Community and Economic Development for reconstruction of the Shamokin Creek Channel, with funding in the amount of \$79,249.00).

H. MOTION TO ADOPT Resolution R#113-16 (Smartnet Renewal Sales Agreement between the County of Northumberland and Lightspeed Technologies for computer equipment, as submitted by Department of Information Services).

I. MOTION TO ADOPT Resolution R#114-16 (Commissioners – Budget Amendment as listed):

| <u>No.:</u> | <u>Dept.:</u> | <u>Debit:</u> | <u>Credit:</u> | <u>Balance:</u> | <u>Effect on Budget:</u> |
|-------------|---------------|---------------|----------------|-----------------|--------------------------|
| 099-16 | Public Safety | \$217,358. | -\$217,358 | 0 | -\$ 4,498 |

J. MOTION TO ADOPT Resolution R#115-16 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):

1. Contract for the Provision of Personal Emergency Response Systems (PERS) between Northumberland County Area Agency on Aging and Lifeline Systems Company.

2. Ratify: Northumberland County Drug and Alcohol Program Subgrant Award (Treatment Courts).

3. *Contract Agreement between Northumberland County Drug and Alcohol Program and Positive Recovery Solutions, LLC (Physician Medication Assisted Treatment Services Agreement).*
4. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Kids Peace Nation Centers, Inc.*
5. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Northampton County Juvenile Justice Center.*
6. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Programs and Darlene Garcia-Johnson (Interpreter Services).*
7. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Programs and Crystie Fritz (E.I. Services).*
8. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northwestern Human Services of PA d.b.a. Susquehanna Center (Behavioral Health Rehabilitative Services).*
9. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Suncom Industries, Inc. (Vocational Services Non-waiver).*
10. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and VNA Health Systems, Inc. (Adult Day Services).*
11. *Ratify: Northumberland County Children & Youth Services Program Certification Statement (7/1/15 – 6/30/16).*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

22. OLD BUSINESS.

23. NEW BUSINESS.

**** PUBLIC INPUT ****

24. MOTION TO ADJOURN.