

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

**TUESDAY, APRIL 5, 2016**

**1:00 PM**

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, JANUARY 5, 2016, FEBRUARY 2, 2016, MARCH 1, 2016 AND MARCH 22, 2016.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 5 IN THE AMOUNT OF \$687,861.69 AND PAYROLL NO. 6 IN THE AMOUNT OF \$638,560.84.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$4,688,541.75 FROM FEBRUARY 27, 2016 TO APRIL 1, 2016.**
- 6. ANNOUNCEMENTS:**
  - A. A Work Session will be held on Tuesday, April 19, 2016 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
  - B. The next regular Public Meeting will be held on Tuesday, May 3, 2016 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
  - C. Commissioner Best will be holding an In-Office Workshop Day on April 18<sup>th</sup> from 11:00 A.M. to 3:00 P.M.*

**7. CORRESPONDENCE:**

*A. Letter from Seiple Family Foundation terminating the Storage Bays' Lease Agreement, at 220 North 6<sup>th</sup> Street, Sunbury, with the CLANCY Program.*

- 8. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF FEBRUARY 2016, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
  
- 9. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS DEMOTIONS AND TRANSFERS.**
  
- 10. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN A LETTER OF ENGAGEMENT WITH KLACIK & ASSOCIATES, P.C. FOR AUDITING SERVICES WITH NORTHUMBERLAND COUNTY FOR THE PERIOD ENDING DECEMBER 31, 2015.**
  
- 11. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN AND APPROVE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME), AFL-CIO LOCAL 2016, COUNCIL 86, FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2018 FOR RESIDUAL NON-COURT RELATED EMPLOYEES. (*Ratification*)**
  
- 12. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN AND APPROVE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE NORTHUMBERLAND COUNTY AND THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO LOCAL 2016, COUNCIL 86 FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2018 FOR COURT RELATED NON-PROFESSIONALS. (*Ratification*)**
  
- 13. A MOTION IS NEEDED AUTHORIZING THE LEASING OF A COPYSTAR M3550idn COPIER FOR DISTRICT JUSTICE APFELBAUM'S OFFICE FROM C.S.P. OFFICE EQUIPMENT AT A COST OF \$40.13 PER MONTH FOR 60 MONTHS.**

- 14. A MOTION IS NEEDED FOR THE CHAIRMAN TO SIGN THE JUVENILE PROBATION SERVICES GRANT PROPOSED BUDGET FOR JJSES FOR THE PERIOD OF JULY 1, 2015 TO JUNE 30, 2016, IN THE AMOUNT OF \$151,537.00, AS SUBMITTED BY THE CHIEF OF PROBATION.**
  
- 15. A MOTION IS NEEDED TO TERMINATE THE CONTRACT FOR DEGG STARK TO SERVE AS A PRIVATE INVESTIGATOR FOR THE NORTHUMBERLAND COUNTY PRISON, APPROVED AT THE COMMISSIONERS' MEETING OF JUNE 23, 2009, AS RESOLUTION #130-09.**
  
- 16. A MOTION IS NEEDED TO APPROVE THE SETTLEMENT AGREEMENT BETWEEN AFSCME DISTRICT COUNCIL 86 AND NORTHUMBERLAND COUNTY FOR CASE PERA-C-15-122-E, FOR THE CHARGE OF UNFAIR PRACTICES. *(Ratification)***
  
- 17. A MOTION IS NEEDED TO APPROVE AN ADOPTION POLICY FOR NORTHUMBERLAND COUNTY CHILDREN AND YOUTH SERVICES. *(Ratify)***
  
- 18. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE PROPOSAL FROM CORE POWER AND ENVIRONMENT IN THE AMOUNT OF \$3,860.95, FOR BATTERY REPLACEMENT FOR EMERGENCY POWER AT THE 911 CENTER, AS SUBMITTED BY PUBLIC SAFETY.**
  
- 19. A MOTION IS NEEDED TO CHANGE THE BROKER OF RECORD FROM TGF INSURANCE TO THE PURDY INSURANCE AGENCY, FOR THE FOLLOWING POLICIES FOR THE PROPERTY AND CASUALTY INSURANCE RENEWAL BEGINNING JULY 1, 2016:**
  - A. General Liability/Professional Liability*
  - B. Commercial Property*
  - C. Commercial Auto*
  - D. Commercial Umbrella*
  - E. Cyberfirst Liability*
  
- 20. A MOTION IS NEEDED TO APPROVE A PRICE QUOTE OF \$76,980.00 FOR SITE WORK TO BE PERFORMED AT THE PARDOE TOWER SITE FOR THE NORTHUMBERLAND COUNTY 911 PROJECT.**

**21. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**

- A. Coal Royalty Report: Four operators reported collections of \$9,312.95 for the month of January.*
- B. Tax Claims reported a total of \$799,253.21 was collected in taxes for the period of February 29, 2016 through April 3, 2016.*
- C. 2015 Annual Report for Northumberland County Conservation District.*
- D. Monthly Fiscal Status Reports for January 2016, as submitted by the Weatherization Department:
 
  - 1. The Department of Energy (DOE) Reports*
  - 2. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Reports**

**22. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

- A. Adult Probation:**
  - (1) May 19-20                      DUI Coordinator's Conference, State College
  - (1) May 19-20                      MARATSA Sex Offender Conf., Mount Pocono
- B. Area Agency on Aging:**
  - (1) Apr. 11-13                      Ombudsman Conference, Harrisburg
  - (1) Apr. 20-21                      2016 Annual Apprise Conference, State College
- C. Assessment:**
  - (1) May 3-6                              Administration Assessment Conf., Harrisburg
- D. BH/IDS:**
  - (3) April 20-22                      2016 PACA MH/DS April Spring Conf., Harrisburg
  - (1) April 27-28                      Fiscal Officer Conference, State College
- E. Planning:**
  - (1) April 11-13                      PEDA Conference, Harrisburg
- F. Public Safety:**
  - (1) April 25-29                      APCO Public Safety Instructor Course, Daytona Beach, FL

**G. Register & Recorder:**

(2) June 13-15

(2) July 18-20

Recorder of Deeds Conf., Mt. Pocono

Register of Wills/Clerk of Courts Conf., Scranton

**23. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTERS AND PROCLAMATIONS:****A. Wedding Anniversary:***1. Mr. and Mrs. Albert Knerr, Paxinos – 50 Wedding Anniversary***B. Proclamations:***1. Dr. Pat J. Bruno - Citizen of the Year 2016**2. Pennsylvania 811 Safe Digging for the Month of April**3. Recognition Day for the Foster Grandparents Program on National Service Day***24. SOLICITOR'S REPORT:**

- A. MOTION TO ADOPT *Resolution R#30-16 (Sub-grantee Agreement with Herndon Borough Jackson Township Joint Municipal Authority for the Pennsylvania Department of Community and Economic Development granting funds from the County's FFY 2013 Community Development Block Grant for the replacement of pipe along State Route 147).***
- B. MOTION TO ADOPT *Resolution R#31-16 (Professional Services Extension Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau and Vincent V. Rovito, Jr., Esquire to represent the Tax Claims Bureau in legal matters).***
- C. MOTION TO ADOPT *Resolution R#32-16 (Lease Renewal between the Northumberland County Board of Commissioners, on behalf of the Engineer and New Enterprise Stone & Lime Company extending the term of the Mineral Agreement through April 30, 2017).***
- D. MOTION TO ADOPT *Resolution R#33-16 (Professional Services Agreement between the County of Northumberland and Otis Elevator Company for the maintenance of the two elevators located at 320-330 N. 2<sup>nd</sup> Street, Sunbury, PA).***
- E. MOTION TO ADOPT *Resolution R#34-16 (Bill of Sale between the Borough of Mount Carmel, on behalf of the County of Northumberland for Bridge No. 109, Bridge No. 129, Bridge No. 170 and Bridge No. 89 crossing over Shamokin Creek).***

**F. MOTION TO ADOPT *Resolution R#35-16 (Independent Contractor Agreement between the Northumberland County Commissioners, on behalf of the Veterans' Affairs Department, and Jim Houck for the purpose of placing flags and grave markers at Northumberland Memorial Park, specifically the Garden of Honor, for veterans who have served in the Armed Forces).***

**G. MOTION TO ADOPT *Resolution R#36-16 (Resolution between the County of Northumberland, and NHS Youth Services, Inc., for a Declaration of Taking for Northumberland County Tax Parcel 00A-00-077-013B, located in the Township of Coal).***

**H. MOTION TO ADOPT *Resolution R#37-16 (Agreement of Sale between the County of Northumberland and NHS Youth Services, Inc., for the purchase of certain real estate known as Northumberland County Tax Parcel 00A-00-007-013B, located in the Township of Coal).***

**I. MOTION TO ADOPT *Resolution R#38-16 (Commissioners – Budget Amendment as listed):***

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
007-16	Prison	\$7,127,283	-\$7,127,283	0	+\$47,510

**J. MOTION TO ADOPT *Resolution R#39-16 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):***

- 1. Memorandum of Understanding between Union-Snyder Agency on Aging, Inc. and Northumberland County Area Agency on Aging.*
- 2. Memorandum of Understanding between Union-Snyder Agency on Aging, Inc. and Northumberland County Area Agency on Aging (APPRISE Program)*
- 3. Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and WATWO, Inc. d/b/a Family Home Medical Support Services, Inc.*
- 4. Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and WAONE, Inc. d/b/a Family Home Medical, Inc.*

5. *Agreement for Funding between Northumberland County Behavioral Health and Intellectual/Developmental Services Program and Northumberland County Controller's Office.*
6. *Ratify: CWIS Data Sharing Agreement between the Pennsylvania Department of Human Services and Northumberland County Children & Youth Services.*
7. *Cooperative Agreement between the Pennsylvania Department of Aging and Northumberland County Commissioners, Northumberland County Area Agency on Aging.*
8. *Contract Agreement between Northumberland County Children, Youth & Family Services Child Accounting and Profile System and Avanco International, Inc. (CAPS Version 11B Upgrade).*
9. *Contract Agreement between Northumberland County Children, Youth & Family Services Child Accounting and Profile System and Avanco International, Inc. (Version 12 Upgrade).*

*The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list county employees as principals in their Corporation or on their Board of Directors.*

**25. OLD BUSINESS.**

**26. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**27. MOTION TO ADJOURN.**