

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, FEBRUARY 2, 2016

5:00 PM

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY**
- 3. A MOTION IS NEEDED TO APPROVE THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, DECEMBER 22, 2015, TUESDAY, DECEMBER 30, 2015 AND THE REORGANIZATIONAL MEETING MINUTES OF MONDAY, JANUARY 4, 2016.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 1 IN THE AMOUNT OF \$662,409.76 AND PAYROLL NO. 2 IN THE AMOUNT OF \$709,354.33.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$6,605,862.91 FROM JANUARY 2, 2016 TO JANUARY 29, 2016.**
- 6. ANNOUNCEMENTS:**
 - A. The Courthouse, Administration Center and related County facilities will be closed on Monday, February 15, 2016 in observance of President's Day.*
 - B. A Work Session will be held on Tuesday, February 16, 2016 beginning at 10:00 A.M.*
 - C. The next regular Public Meeting will be held on Tuesday, March 1, 2016 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - D. Commissioner Best will be holding In-Office Workshop Days on February 8th and 22nd from 10 A.M. to 4 P.M.*

E. A Dress Down Day was held on Friday, January 29th to benefit the Northumberland County Veterans' Emergency Fund, as requested by Veterans Affairs Director Belinda Albright.

7. A MOTION IS NEEDED TO ADOPT THE FINAL AMENDED 2016 COUNTY BUDGET.

8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS.

9. A MOTION IS NEEDED TO APPOINT JEFFREY REED TO THE DRUG AND ALCOHOL ADVISORY BOARD FOR A TERM BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2018.

10. A MOTION IS NEEDED TO RE-APPOINT THE FOLLOWING INDIVIDUALS TO THE CHILDREN AND YOUTH ADVISORY BOARD FOR A TERM BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2018:

- A. MaryJo Christiano*
- B. Stephanie Michaels*
- C. Cheryl Ann Moroz*
- D. Darry Reichley*
- E. Slade Shreck*

11. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE CERTIFICATION OF COUNTY FUNDS FORM FOR THE YEAR 2016 DESIGNATING \$10,000 TO THE AGRICULTURAL LAND PRESERVATION PROGRAM. (*Ratification*)

12. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF DECEMBER 2015, AS SUBMITTED BY THE ASSESSMENT OFFICE.

13. A MOTION IS NEEDED TO APPOINT COMMISSIONER KYMBERLEY BEST TO THE RECORD'S IMPROVEMENT COMMITTEE.

- 14. A MOTION IS NEEDED TO APPROVE THE DELEGATION OF SIGNATORIES FOR THE STATE CIVIL SERVICES COMMISSION FOR AREA AGENCY OF AGING.**

- 15. A MOTION IS NEEDED TO RESCIND RESOLUTION R#145-15, THE 2016 TAX RATES – GENERAL MILLAGE, PREVIOUSLY ADOPTED AT THE PUBLIC MEETING HELD ON DECEMBER 22, 2015.**

- 16. A MOTION IS NEEDED TO RESCIND RESOLUTION R#155-15, A PURCHASE OF SERVICE AGREEMENT FOR DEBORAH KALETA, ON BEHALF OF THE SHERIFF’S OFFICE.**

- 17. A MOTION IS NEEDED TO RESCIND RESOLUTION R#156-15, A PURCHASE OF SERVICE AGREEMENT FOR BERNADETTE CHAUNDY, ON BEHALF OF THE SHERIFF’S OFFICE.**

- 18. A MOTION IS NEEDED TO AUTHORIZE PAYMENT OF \$250 TO THE CITY OF SUNBURY FOR RENTAL PROPERTY REGISTRATIONS.**

- 19. A MOTION IS NEEDED FOR APPROVAL FOR THE DEPARTMENT OF PUBLIC SAFETY TO PURCHASE A 2004 INTERNATIONAL/HACKNEY HAZ-MAT, AT AN OFFER OF \$22,500.**

- 20. A MOTION IS NEEDED FOR THE CHAIRMAN TO SIGN THE 2016 EMERGENCY PERFORMANCE GRANT ANNUAL APPLICATION TO SUPPORT PERSONNEL COSTS WITHIN THE DEPARTMENT OF PUBLIC SAFETY. (*Ratify*)**

- 21. A MOTION IS NEEDED FOR PERMISSION TO ADVERTISE THE FOLLOWING:**
 - A. Area Agency on Aging will hold a Public Hearing on 2016-2017 Budget Proposal on Thursday, February 25, 2016 at 9:00 A.M. at the Northumberland County Area Agency on Aging Complex, 322 North Second Street, Sunbury.***

- 22. A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE A CONSULTING SERVICES AGREEMENT WITH FORMER TAX CLAIM BUREAU DIRECTOR JAN NESTICO TO PREPARE FOR AND APPEAR AT THE PERSAVAGE V. TAX CLAIM BUREAU AND MILLER V. TAX CLAIM BUREAU HEARINGS ON BEHALF OF THE TAX CLAIM BUREAU AND TO ATTEND ANY NECESSARY PREPARATION, AS DEEMED NECESSARY BY VINCENT ROVITO, ESQ., NOT TO EXCEED A TOTAL OF TEN (10) TOTAL HOURS AT A RATE OF \$35.00 PER HOUR.**
- 23. A MOTION IS NEEDED TO ALLOCATE MONIES FROM THE ACT 137 AFFORDABLE HOUSING FUND TO THE HOUSING DEVELOPMENT CORPORATION OF NORTHUMBERLAND COUNTY IN THE AMOUNT OF \$100,000, IN ACCORDANCE WITH THE PRELIMINARY LETTER OF INTENT DATED JANUARY 26, 2016, CONTINGENT UPON SECURING FUNDING FOR A PROJECT IN COAL TOWNSHIP.**
- 24. A MOTION IS NEEDED TO ALLOCATE MONIES FROM THE ACT 137 AFFORDABLE HOUSING FUND TO THE GREATER SHAMOKIN AREA HOUSING DEVELOPMENT CORPORATION IN THE AMOUNT OF \$50,000, IN ACCORDANCE WITH THE PRELIMINARY LETTER OF INTENT DATED AUGUST 29, 2014, CONTINGENT UPON SECURING FUNDING FOR A PROJECT IN SHAMOKIN.**
- 25. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. The Central Services Cost Allocation Plan for Northumberland County for the year ended December 31, 2014.*
 - B. Coal Royalty Report: 4 operators reported collections of \$11,542.55 for the month of December 2015.*
 - C. Pennsylvania Emergency Management Agency (PEMA) 9-1-1 Office Wireless Funding Reconciliation Report for the period of July 1, 2014 to July 31, 2015.*
 - F. Tax Claims Bureau reported a total of \$130,433.36 collected in taxes for the period January 4, 2016 to January 31, 2016.*

26. A MOTION IS NEEDED TO RATIFY THE SIGNING OF THE CHANGE OF SIGNATURES, REFERENCING THE NEW BOARD OF COMMISSIONERS, RICHARD J. SHOCH, SAMUEL J. SCHICCATANO AND KYMBERLEY L. BEST, FOR THE FOLLOWING BANKS:

- A. *BB&T Bank*
- B. *Northumberland National Bank*

27. A MOTION IS NEEDED TO APPROVE THE SETTLEMENT AGREEMENT WITH THE ESTATE OF CHARLES PICARELLA, JR. IN THE AMOUNT OF \$7,500.

28. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. District Attorney:

- (1) Feb. 7-9 - District Attorney Seminar, Philadelphia
- (4) Feb. 9-11 - 2016 Mid-Winter Meeting, Philadelphia
- (1) Apr. 4-6 - Juvenile Prosecutors Conf., Gettysburg

B. Public Safety:

- (2) - PEMA Eastern Quarterly Training, Conshohocken

C. Sheriff:

- (1) - PA Sheriff's Assoc. Mid-Winter Conf., State College

29. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTERS:

A. Birthday:

- 1. *Ms. Esther Pardoe, Sunbury, - 104th Birthday*

B. Wedding Anniversary:

- 1. *Mr. and Mrs. Anthony Dallazia, Marion Heights – 35th Wedding Anniversary*

30. SOLICITOR'S REPORT:

- A. MOTION TO ADOPT *Resolution R#09-16 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts and Ervin Blank Associates for court reporting services).*

- B. MOTION TO ADOPT *Resolution R#10-16 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts and John B. Onesi for court reporting services).***
- C. MOTION TO ADOPT *Resolution R#11-16 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts and Ann E. Diggan for court reporting services).***
- D. MOTION TO ADOPT *Resolution R#12-16 (Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts and Dawn M. Sweeley for court reporting services).***
- E. MOTION TO ADOPT *Resolution R#13-16 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency for the 2015-2016 Act 165 Hazardous Material Response Fund (HMRF) in the amount of \$24,858 to aid the County's Emergency Management Agency in meeting their needs, objectives and goals). (Ratification)***
- F. MOTION TO ADOPT *Resolution R#14-16 (Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety/911 Center, and the Pennsylvania State Police, Administrator of the Commonwealth Law Enforcement Assistance Network (CLEAN) to operate terminal stations for the CLEAN Network, which will allow law enforcement agencies access to National Crime Information Center Files and National Law Enforcement Telecommunications Systems Files).***
- G. MOTION TO ADOPT *Resolution R#15-16 (Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Tax Claims Bureau, and Ms. Janet Shipe for deed preparations on various properties throughout Northumberland County for Judicial and Upset Sales).***
- H. MOTION TO ADOPT *Resolution R#16-16 (Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety/911 Center and Pennsylvania Emergency Management Agency (PEMA) for emergency response procedures for Northumberland County).***
- I. MOTION TO ADOPT *Resolution R#17-16 (Sub-grantee Agreement with Mount Carmel Township for the Pennsylvania Department of Community and Economic Development FFY 2013 Community Development Block Grant Program for the demolition of a blighted property).***

J. MOTION TO ADOPT *Resolution R#18-16 (Commissioners – 2016 Tax Rates – General Millage).*

K. MOTION TO ADOPT *Resolution R#19-16 (Commissioners – Budget Amendment as listed):*

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
142-15	Juv. Ct.	\$4,605	\$4,605	0	+\$1,444

L. MOTION TO ADOPT *Resolution R#20-16 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

- 1. Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and Delauter, Inc. d/b/a/ Home Instead Senior Care.*
- 2. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and KidsPeace National Centers, Inc.*
- 3. Service Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Riverside Associates, P.C. (Psychological Services).*
- 4. Ratify: Northumberland County Drug and Alcohol Income and Expenditure Report (FY 14-15).*
- 5. Ratify: Northumberland County Supports Coordination Annual Qualification Application.*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list county employees as principals in their Corporation or on their Board of Directors.

31. OLD BUSINESS.

32. NEW BUSINESS.

***** PUBLIC INPUT *****

33. MOTION TO ADJOURN.