

Hazard Mitigation Planning Committee Meeting

Date | time: 9/26/2018 10:00 AM

Location: NC Admin Center

Meeting called by: Hazard Mitigation Team Leader
Type of meeting: Planning Committee
Facilitator: Eric C Wendt
Secretary: Tiffany Kaseman

Committee Members:

Doug Diehl, Steve Jeffery, Tiffany Kaseman, Lori Smoogen, Keith Ayers, Jason Zimmerman, Chuck Hopta, Jeffery Fetterman, Eric Wendt, Maryrose McCarthy

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> ⇒ Yearly Review Process <ul style="list-style-type: none">◆ Updates or Additions - Discussion plus action items below	Eric C Wendt	20 Minutes
<input type="checkbox"/> ⇒ Action Items <ul style="list-style-type: none">◆ Action 18 – Opioids<ul style="list-style-type: none">• Rep report to HMT – meetings and website◆ Actions 46 & 33 – Add to Website◆ Actions 41 & 42<ul style="list-style-type: none">• Can we make the list (41) and invite them to a Planning meeting at least once a year (42) (fire chiefs meetings?)◆ Action 22 – Create a process to accomplish this?◆ s 1,2,3,43,46,58,64 – Create a Facebook Campaign for these◆ Also 46 & 33 from above◆ Action 3 – Maybe now would be a good time to put something out since we had a little rain this year◆ Action 45 – GIS can work on◆ Action 47 – Do we already do this?◆ Pipeline infrastructure and heavy rainfall	Eric C Wendt	30 Minutes
<input type="checkbox"/> ⇒ Contact other Counties to do a regional Training with PEMA\FEMA <ul style="list-style-type: none">◆ Actions 34 - SEDA-COG ??	Eric C Wendt	10 Minutes

Other Information

Observers: None

Other Invites: None

Resources: None

Special notes: Contacted PEMA (yearly review) – Q: anything specific that we need to complete or fill out during these meetings, or will logging the meeting, and the agenda items that we covered be acceptable? A: Yes, just send us a note when you are done, and save to put in the next update

Northumberland County Hazard Mitigation Plan Committee

Sept. 26, 2018 10am

Name	Position/Firm
Tiffany Kaselman	ASSESSORS
Doug Diel	BOGO w/ Mission
Bill Bradford	SEDM-COG
Eric Wendt	COUNTY IT
Keith Ayers	NC GIS

PLEASE REFER TO SIGN IN SHEET FOR ALL ENTITIES IN ATTENDANCE

Eric Wendt (forward referred to as EW) began by speaking with Doug Diehl (forward referred to as DD) about a recent landslide that he had taken pictures of as a result of the frequent rain that has been happening in our area and the pipeline work that changed the ground on the mountainside in Upper Augusta Township. EW said in the future we will have to increase scrutiny in the HMP for landslides and include that picture. DD asked if we had anything from the flooding that hit in Jackson Township, where the mobile homes were displaced by flood water. Tiffany Kaseman (forward referred to as TK) mentioned that there was also an incident in Jackson Township at the lower end of Herndon Borough, where they had flooding that resulted in evacuations but she had spoken with the township zoning officer about the homes being shown on maps as not being in a flood zone. EW said he discussed this area with Keith Ayers (forward referred to as KA) that the flood zone in this area needs to be reevaluated. TK asked EW if he had spoken with the zoning officer about adding mobile homes in a flood zone and what ordinances they may have. EW said he wasn't aware but it would be hard to get them to enforce the ordinances anyway. TK explained she just forced West Chillisquaque Township to provide proof of enforcing their ordinance when dealing with a mobile home in Village Green. The township gave Roxie Adams a permit to add a mobile home to the park but she did not follow the ordinance as far as the elevation of the structure. In the meantime, the Assessment Bureau added the home to the tax rolls per the township. Then the township questioned why it was being taxed when the township was refusing to issue an occupancy permit. TK said she forced the township to provide written proof of their legal enforcement of the ordinance, which they complied with, and the Assessment Bureau removed the home from active taxation.

EW shifted back to the agenda:

EW said he emailed Mari and Ernie to see if there is anything specific that needs to be provided to FEMA/PEMA to prove that there are yearly reviews being done on the plan. Ernie said there is nothing specific, just notify FEMA/PEMA when the review is done. EW said he would like to provide a more informative narrative to FEMA/PEMA, he doesn't feel that it's enough to just send bullet points.

EW said that the agenda items are similar to the last meeting because he was waiting for input from Steve Jeffrey. EW said the updates and the additions are something that we touched on a little already, such as the pipeline and landslide. EW said he isn't sure if there is protocol for reaching out to the company who inspects the pipeline or if they are currently aware of the problem. Bill Bradfield (forward referred to as BB) said if they do an annual or semi-annual inspection and that was prior to the slide, it could sit there for a while without their knowledge and that it would probably be proactive to reach out to them directly. DD suggested perhaps a letter from the hazard mitigation team asking for a status update on this issue if they are already aware. EW said he would make that draft.

EW asked if there were any updates or additions that anyone else would like to address. TK asked for a clarification and then said one of the actions was to create a database of events that have taken place. TK asked if that database has been started because to this point it had been a very active year. EW said he is sure that public safety would be able to report this information but we are not aware if it's actively being done. DD asked who the "lead" would be for getting these action items completed, EW was not able to answer a direct name. DD said this is presenting a problem, especially with data surveys that go out and people have questions about the data they need to provide. EW made reference to communication problems being outstanding for public safety as well when trying to get local participation. EW mentioned an issue with the Chillisquaque Creek and having significant erosion during spring/fall. Steve sent an email to the commissioners, chief clerk and public safety office to say he had Jason Zimmerman build a database of entities that need to be contacted in the case of an emergency for mass notification because the townships were having a hard time contacting residents and such in a timely manner over issues with the creek. BB said that Rep. Culver had a municipal leaders meeting and discussed the issue of Talon having a release from Lake Chillisquaque and not every township along the creek was notified which complicated emergency calls already in place or put residents in harm who were by the creek. EW said he recalls meeting with Aqua of PA who gave the county shape files for the reservoirs they have in Mt. Carmel Twp. The files give information for what would happen if any of the dams on their property failed. TK said we should just

request new files. DD said he thought there was already supposed to be a system of reporting set up from each of the dams to notify local government. BB said he believes it would probably be through Army Corp of Engineers.

TK went back to the conversation about the database that Jason had to build and asked if it was just government or included citizens/residents. EW said it was actual impacted citizens/residents. The ability to sign up for these types of notices currently exists on Public Safety's website. TK asked if we could publicize this ability on flyers in public buildings. BB mentioned possibly advertising it. EW said it's a good idea but he's not sure if Public Safety will still be using the same data system in the coming months. TK asked if there is publicly stated protocol for when data should be released to the public, EW said no there is not. EW said all of their SOP's are from 1995 and they have been through two CAD system changes since then.

EW asked if there were any other action items that we would like to talk about at this time. DD said with regard to flood related issues BB has come on board from SED-COG to deal with the CRS and trying to pick up additional municipalities around the county. DD said there have been several trainings because BB is now a certified flood plain manager. DD said with regard to flood plains, there have also been several meetings/trainings, and that there was communication between the neighboring counties. EW asked if there was anything that the HMP would need to publicize, but DD said no unless there was a mass mailing that went to the townships explaining who BB is and what he/SEDA-COG is trying to do. BB said they are trying to target the areas that would desperately need to be in the CRS or who were in and recently dropped out. EW said that would help to hit action #33. EW asked if there is a document that we could publicize already and BB said he could get something together. EW wants to get that on the county website or do a FB campaign.

EW went to action #18 and said that since mentioning sending an HMP rep to the Opioid Coalition meetings TK has attended 4 meetings. TK went from the community committee to the crisis response committee because it was more closely relate to what the HMP would need to accomplish in tandem with the coalition. EW mentioned that we (members of the HMP) met with coalition members about possibly creating a website, basically a landing for citizens looking for resources at the county level. *In the middle of November, the Greater Susquehanna Valley United Way rolled out a website that was very similar to the County's intentions so progress with the site has been paused* TK mentioned one of the struggles for the coalition is obtaining good data that can be used to follow the opioid problem in the community and get a working relationship with neighboring counties. EW said we are skirting the issue of getting too far into social problems, but working with this coalition will keep us tied in but keep our hands clean. TK said this is the reason we decided to hold the safety and security class, because DD mentioned how local enforcement needs to be trained to know what they may potentially be walking into. TK also shared an opportunity to the HMP for the possibility of being trained to administer Narcan in relation to training under the opioid action plans.

EW skipped over his agenda items for action #'s 41 and 42 because they will need to be completed by Steve. EW said at a previous meeting that Steve should be going to local meetings (fire chiefs, police chiefs, etc.) to keep them aware of what the HMP is doing but nothing has been done thus far. EW moved on to the items that address how the public will be notified or what information would be publicized. EW said he would like to see a schedule developed that would set up when data would be released and maybe a monthly topic, just to keep the public engaged. TK asked if public safety has a "public relations" employee, EW said no. EW led to action #3 after this because it related to cooperating with local media on high risk safety and purposeful mitigation. All members started offering topics that could be publicized this time of year.

EW moved to action #45, updating/creating evacuation routes. EW asked KA if he can work on these, with regard to what the event would be and where people would evacuate to. DD said this information should be coming from the local EMA, there should be a mailer that goes to the municipalities and they should report it back to the HMP. TK said one of the action items is to continue to push the municipalities to continue to update their emergency operation plans and this evacuation information should be part of that. EW said yes these actions could be taken care of with training, it could all happen at once. BB said this issue was brought up at Representative Culver's meeting, because there is no consistent upkeep with emergency management on the municipal level. TK asked if instead of going through Public Safety to see what they may be doing with local officials and how they are collecting/storing data, can't the HMP just send out their

own requests for data and let the municipalities know that the plan must compile its own databases. EW and BB made examples of trying to get the municipalities to continue to participate with the HMP and why. *Conversations regarding recent rain, flooding and mobile home mitigation broke out at this point*

EW came back to action #34, training opportunities, BB asked what kind of training the HMP is looking for. TK said anything really. BB said SEDA-COG was just awarded a grant where they plan to work with industry leaders with flood insurance to develop a study and a comprehensive tool to help them assess their flood insurance needs. BB said after this project yields the desired tools, there will most likely be training available. TK said any training that the HMP has been seeking was with the municipal employees in mind. TK said we would also like to make training regionalized so we can collaborate with neighboring counties. BB said he's not aware of PEMA providing very many training opportunities but there had been a few in the past few months. EW echoed this is our biggest effort, providing training, but we have no funding so we are trying to publicize training from third parties that our municipalities can attend. BB said he has spoken to other counties about these same issues as well: unwilling participants and lack of funding. BB said maybe involving SEDA-COG will generate interest because they are quasigovernment. DD said there is a member of his community who teaches emergency management in Las Vegas. DD said this person has agreed to help him with some education in their municipality.

EW said that we had covered all the agenda points he had. At this time the meeting ended informally.